

SOUTHWESTERN MICHIGAN COMMUNITY AMBULANCE SERVICE
BOARD OF TRUSTEES
Minutes
December 21, 2023
4:00 p.m.

CALL TO ORDER

The Regular December 21, 2023 meeting was called to order by Bill Kasprzak at 4:00 p.m.

PRESENT: Jerry White (Bertrand Township), Christine Vella (Niles Township), Bill Kasprzak, Chairman (Howard Township), Tim Ganus (City of Buchanan), Gary Mihills (Pokagon), Ric Huff (City of Niles), Wendi Heyliger (Buchanan Township), Eric Renken Co-Chair (Milton Township),

ABSENT: None

OTHERS PRESENT: Brian Scribner (Executive Director) (Zoom), Josh Kay (Operations Manager), Tim Rogers (Niles City Council),

ADDITIONS / CORRECTIONS TO AGENDA – None

Motion by Renken, Second Huff to approve December 21, 2023 agenda. Agenda Voice Vote (8-0) motion carries

APPROVAL OF MINUTES – November 16, 2023 Regular Meeting

Motion by Huff, second by Mihills, to approve the November 16, 2023 Regular Meeting Minutes. Voice Vote (8-0) Motion Carries

COMMITTEE REPORTS

Safety Committee:

There was no Safety Committee Meeting this month.

Finance Report:

Scribner presented the November 2023 Financial Reports.

Motion by Renken seconded by Huff to approve the November 2023 Financial Report. Voice Vote Motion carried (8-0)

Approval of Checks:

The board reviewed the check register as presented.

Motion by Renken seconded by White to approve Checks Written # 28395 - # 28417 totaling \$189,105.69 as presented. Roll call vote Jerry White (Yes), Chris Vella (Yes), Bill Kasprzak (Yes), Wendi Heyliger (Yes), Tim Ganus (Yes), Gary Mihills (Yes), Ric Huff (Yes), Eric Renken (Yes), Motion carried (8-0).

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Aging Report

Josh Kay presented the aging report.

DIRECTOR'S REPORT

Scribner presented the Director's Report. Hiring 2-3 additional staff. Education Programs continuing to be successful. On-time performance 93% for P-1 calls.

ACTION ITEMS:

None

DISCUSSION ITEMS:

January 18, 2024 meeting moved to January 25, 2024

Discussion regarding SMCAS Articles of Corporation

COMMENTS

Motion to Adjourn at 17:30 by Renken, second Huff to adjourn. Voice vote (8-0)