

SOUTHWESTERN MICHIGAN COMMUNITY AMBULANCE SERVICE
BOARD OF TRUSTEES
Minutes
October 17, 2024
4:00 p.m.

CALL TO ORDER

The Regular October 17, 2024 meeting was called to order by Bill Kasprzak at 4:00 p.m.

PRESENT: Christine Vella (Niles Township)*, Ric Huff (City of Niles), Wendi Heyliger (Buchanan Township), Eric Renken Co-Chair (Milton Township), Gary Mihills (Pokagon), Larry Money (City of Buchanan), Jerry White (Bertrand Township)*, Bill Kasprzak, Chairman (Howard Township)

*Christina Vella and Jerry White attended via Zoom

ABSENT: None

OTHERS PRESENT: Brian Scribner (Executive Director), Josh Kay (Operations Manager), Tim Rogers (Niles City Council), two SMCAS employees

ADDITIONS / CORRECTIONS TO AGENDA

Scribner requests that an agenda item be added for an authorization to increase credit card limits to \$50,000.

Voice Vote (6-0) Motion Carries

APPROVAL OF MINUTES – September 19, 2024 Regular Meeting

Motion by Money, second by Huff, to approve the September 19, 2024, Regular Meeting Minutes. Voice Vote (6-0) Motion Carries

COMMITTEE REPORTS

Safety Committee:

Josh presented minutes and update on Safety Committee progress

Finance Report:

Scribner presented the September 2024 Financial Reports.

Motion by Kasprzak, seconded by Renken to approve The September 2024 Financial Report. Roll call vote Wendi Heyliger (Yes), Gary Mihills(Yes), Ric Huff (Yes), Larry Money (Yes), Eric Renken(Yes), Bill Kasprzak(Yes), Motion carried (6-0).

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Approval of Checks:

The board reviewed the check register as presented.

Motion by White seconded by Vella to approve Checks Written # 28830- # 28881 totaling \$172,148. Roll call vote Wendi Heyliger (Yes), Gary Mihills(Yes), Ric Huff (Yes), Larry Money (Yes), Eric Renken(Yes), Bill Kasprzak(Yes) Motion carried (6-0).

Aging Report

Josh Kay presented the September aging report.

DIRECTOR'S REPORT

Scribner presented the Director's report.

6311 Struck a deer. 10k in damage

Update on merger discovery activities.

Cass County Ambulance Authorities remain interested in a long-term agreement

On-time performance 97%

Motion by Renken second by Kasprzak to approve pursuing discovery phase of SMCAS/Medic 1 merger. Roll call vote Wendi Heyliger (Yes), Gary Mihills(Yes),Chris Vella (Yes), Ric Huff (Yes), Larry Money (Yes), Eric Renken(Yes), Bill Kasprzak(Yes), Jerry White (Yes) Motion carried (8-0).

Response time performance 93% for P1 responses

ACTION ITEMS:

Approve retention of Orlando Blanco for SMCAS representation in pending lawsuit.

Motion by Renken, second by Huff to approve the retention of Orlando Blanco as SMCAS legal counsel in pending lawsuit. Roll call vote Wendi Heyliger (Yes), Gary Mihills (Yes), Ric Huff (Yes), Larry Money (Yes), Eric Renken(Yes), Bill Kasprzak(Yes), Motion carried (6-0).

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Approval to increase Credit Card Limit to \$50,000

Motion by Huff, second by Renken to approve the increase of credit card limits to \$50,000. Roll call vote Wendi Heyliger (Yes), Gary Mihills (Yes), Ric Huff (Yes), Larry Money (Yes), Eric Renken(Yes), Bill Kasprzak(Yes), Motion carried (6-0).

DISCUSSION ITEMS: .

Discussion regarding Cass County long term agreement.

COMMENTS:

Motion to Adjourn at 17:22 by Huff, second Renken to adjourn. Voice vote (6-0)