

SOUTHWESTERN MICHIGAN COMMUNITY AMBULANCE SERVICE
BOARD OF TRUSTEES
Minutes
September 21, 2023
4:00 p.m.

CALL TO ORDER

The Regular September 21, 2023 meeting was called to order by Bill Kasprzak at 4:00 p.m.

PRESENT: Jerry White (Bertrand Township)*, Ric Huff(Niles City), Christine Vella (Niles Township), Bill Kasprzak, Chairman (Howard Township), Eric Renken Co-Chair (Milton Township), Tim Ganus (City of Buchanan), Gary Mihills (Pokagon)

*Jerry White attended Zoom and could not vote.

ABSENT: None

OTHERS PRESENT: Brian Scribner (Executive Director), Josh Kay (Operations Manager)

ADDITIONS / CORRECTIONS TO AGENDA – None

Motion by Renken, 2nd Huff to approve amended Agenda – Voice vote (7-0) Motion Carries

APPROVAL OF MINUTES – August 17, 2023 regular meeting and August 24, 2023 special meeting

Motion by Vella, second by Renken, to approve the August 17, 2023 and August 24, 2023 minutes Voice Vote (7-0) Motion Carries

COMMITTEE REPORTS

Safety Committee:

There was no Safety Committee Meeting this month.

Finance Report:

Scribner presented the August 2023 Financial Reports.

Motion by Heyliger seconded by Renken to approve the August 2023 Financial Report. Roll call vote Eric Renken (Yes), Ric Huff (Yes), Chris Vella (Yes), Bill Kasprzak (Yes), Wendi Heyliger (Yes), Tim Ganus (Yes), Gary Mihills (Yes) Motion carried (7-0)

Approval of Checks:

The board reviewed the check register as presented.

Motion by Huff seconded by Vella to approve Checks Written # 28247 - # 28296 totaling \$61,700.77 as presented. Roll call vote Eric Renken (Yes), Ric Huff (Yes), Chris Vella (Yes), Bill Kasprzak (Yes), Wendi Heyliger (Yes), Tim Ganus (Yes), Gary Mihills (Yes) Motion carried (7-0).

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Aging Report

Josh Kay presented the aging report.

DIRECTOR'S REPORT

Scribner presented the Director's Report. Six employees in hiring process. New truck remains on track for November delivery. Grant funded paramedic still moving forward. EMT grant also successful. On time performance for August 91%.

ACTION ITEMS:

None

DISCUSSION ITEMS:

None

COMMENTS

None

Motion to Adjourn at 17:08 by Huff, second Vella to adjourn.